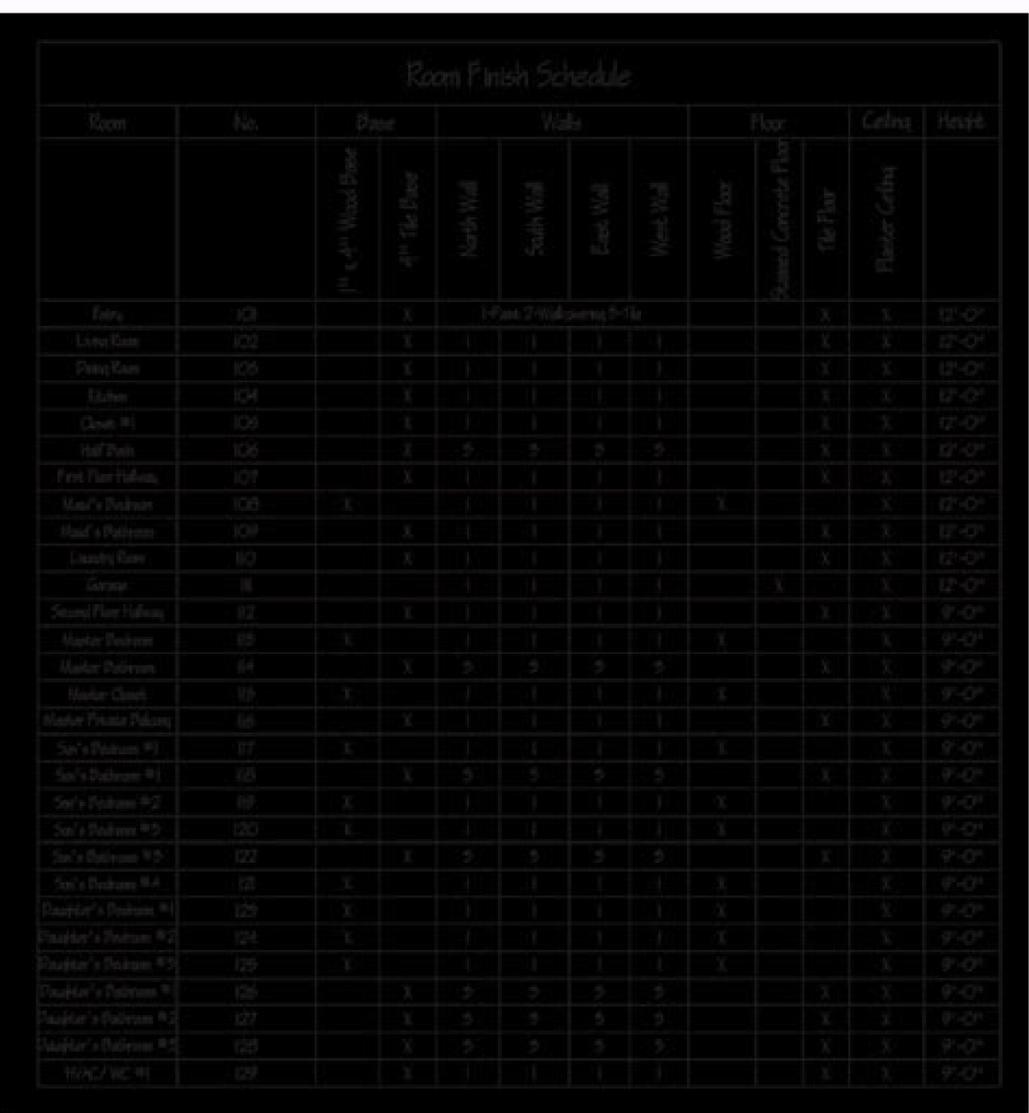


## Architectural finish schedule template





ROOM NAME	FLOOR	FINISH	AREA
100	00	Stair	19
101	00	Stair	19
102	00	Stair	19
103	00	Stair	19
104	00	Stair	19
105	00	Stair	19
106	00	Stair	19
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198	00	Stair	19
199	00	Stair	19
200	00	Stair	19



A	B	C	D	E	F	G	H	I
Number	Name	Base	Floor	Wall	Ceiling	Area	Comments	Room Type
201	Stair	VN	VCT	PT	ACT	19		Stair
202	Computer Lab	VN	VCT	PT	ACT	32		Classroom
203	Instruction	VN	VCT	PT	ACT	48		Classroom
204	Instruction	VN	VCT	PT	ACT	48		Classroom
205	Instruction	VN	VCT	PT	ACT	32		Classroom
206	Lounge	WD	CPT	PT	QWB	32		Office 2
207	Copy/Print	WD	CPT	PT	QWB	32		Office 2
208	Drafting	VN	VCT	PT	ACT	48		Classroom
209	Computer Lab	VN	VCT	PT	ACT	73		Lab
210	Men	CT	CT	CTPT	QWB	13		Restroom
211	Women	CT	CT	CTPT	QWB	13		Restroom
212	Lounge	WD	CPT	WDPT	QWB	38		Office 1

Level 1 000 - Temporary Schedule Sheet X

Temporary schedule sheet to allow easy copy and pasting into other projects.

NO.	ROOM NAME	FLOOR	FINISH	REMARKS
100	Stair	00	Stair	
101	Stair	00	Stair	
102	Stair	00	Stair	
103	Stair	00	Stair	
104	Stair	00	Stair	
105	Stair	00	Stair	
106	Stair	00	Stair	
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199	Stair	00	Stair	
200	Stair	00	Stair	

Architectural design time schedule. Architectural finish schedule. Architectural finishes list. Architectural design schedule.

Welcome to Architectural Graphics 101: Finish Schedules ... a topic that I have been thinking about for probably over 5 years. I'm not entirely sure why it's taken me this long to discuss this particular topic but it probably has something to do with how irritated I get whenever I talk about legends when people don't agree with me. I am entirely aware of how I sound in that last sentence but I feel like I have to be honest with you in case you have a differing opinion - you won't get me to change my mind. I'm thinking that I don't need to explain what a Finish Schedule is or why it exists - but if I'm wrong about that just let me know in the comment section and I will explain it. If you spend some time looking at the drawing below, I think you'll probably figure it out even if you have never heard of a finish schedule before today. Architectural Graphics 101: Finish Schedules - click to enlarge The image above is a finished schedule template that I set up a long time ago - at least 22+ years ago. I was working at an office where I was the only architect on staff and everyone else was an interior designer - I was there just over a year and while this time provided valuable insight and terrific experience to my knowledge base. As a result, I didn't see a long-term future there since I was basically viewed as "technical support", a position that didn't sit well with me at that time in my development. Anyways, The thing that bothered me the most with all schedules, and not just finish schedules, is how people interpret how a "legend" works - including how abbreviations come into play. There was a time when I first moved over to this interiors firm where we were struggling to marry up the abbreviations I was used to using versus what the interior designers were used to using. For example ... what does the abbreviation "ST" mean to you? Architects: ST = Steel Interior Designers: ST = Stone (at least in this particular office it did, we had to debate where "stain" would fit in, I argued that it could go under "Finish") Once we can to an agreement on our abbreviations, we had to tackle how materials were broken up in the schedule. In my last office, their pattern was to identify materials by where they were placed (floor, wall, ceiling, etc.) rather than by what they were (ceramic, wood, paint, etc.). The probably with creating a legend around where items are placed is that you could have the same material specified more than once. You could have a Floor Tile (FT) and a Wall Tile (WT), and you could even have a Ceiling Tile (CT) ... and they could ALL BE THE SAME TILE!! That's bananas. It is just "tile" and there should only be a single material specification for this product regardless of where you put it. If it's a different size, or if you are using matte on the floor and polished on the wall, that is a different specification. I should also point out (for you eagle eyes looking to destroy me) that in the schedule I am showing, the abbreviation I am showing in the "Tile" category should just be T-1, T-2, etc. so that you could put ceramic or porcelain tile specifications in this area even though it shouldn't matter because that's how legends work. Architectural Graphics 101: Finish Schedules - colored by group [click to enlarge] am going to break down this finish schedule sheet but I have a feeling it is pretty self-explanatory. I should also point out that I went back in and erased some information - those aren't gaps in my documentation, I don't think that a) people want their phone numbers out on the internet, and b) the address and numbers are probably wrong since this information is so old. The two main things I want to point out is the Materials Description column and the area which contains the Vendor List, although I have something up my sleeve that I will throw out there at the end. Let's take them in order: Materials + Vendor Information Starting with the "Materials" column, this is a list that contains all the products based on their category (Tile, Carpet, Paint, Stone, Wallcovering, Wood, Finish, and Misc.). In this project, these were all the categories we needed to cover but it is possible to come up with others. For each product, we had an abbreviation associated with the material category (PT for Paint) and then a numerical extension for each product (1, 2, etc.) and this is how we identify which product (or combination of products) go where. Moving on to the Vendor's column, it is just what you would imagine. It is the listing of all the vendors, the representative who was helping us, and all their contact information. While it might not seem like a big deal to incorporate this information into the drawing set rather than the project specifications manual - even though that SHOULD be enough - it doesn't take much practical experience to realize that rarely do all the people who should have both the drawings and the specifications actually have both the drawings and the specifications. Including it here is simply helpful and should help facilitate the end result that we all want. For all the architects who are reading this, I will readily concede that our interiors finish schedule is a bit more intense than a typical architectural finish schedule (maybe) but columns that we would add (typically in lieu of a "Wainscot" column) are a cabinet type (to identify painted, plastic laminate, and stain grade) and countertop column. The main thing I want to point out was that we frequently used multiple legend designations in our schedule. You can see in the image above that it happens in several locations but I have gone ahead and highlighted the base finish along the North elevation. You can see that the finish is both WD7 as well as WF5. Seems pretty logical that you would know to use WD7 (Stained Hardwood Quartersawn Oak) as well as WF5 (Medium Light Oak - Match Designer's Sample). Breaking the wood type apart from the stain type means that we can identify this combination of finishes using fewer intrinsic legend entries. With 9 wood types, and 6 finish types, this could combine for 56 different combinations ... but I can cover all of this with only 15 legend entries, which is far more efficient both in terms of my time and taking up space on the sheet. Finish schedules should exist in some capacity in every set of architectural drawings - and how you present that information matters. Obviously, the goal is to make it easy to find and easier still to understand. It'll take some time to find which information you need to accurately represent and it is possible that you might have to modify this format between projects - although I highly doubt it. I am a fan of how this particular one is set up since I'm the one who put it together - it makes perfect sense to me. While you might have other considerations that I don't, this overall format should serve you and the people who need it rather well. Cheers, PS - if you want to see other entries in the Architectural Graphics 101 series, topics like Window Schedules, Wall Types, Layers, Line Weight, Drawing Alignment and Notes, Reflected Ceiling Plans, and more, just click here. Specify, procure, and manage product data at scale. Take on bigger projects with confidence and grow your firm with Fohlio. Schedule a demo or book a consultation with one of our account managers to explore these features today. Documentation - it's the bane of every designer's existence, and they weren't kidding when they said the devil is in the details. And yet there are no two ways about it: Specbooks and finish schedules must be created if you want to finish your project on time and within budget. Actually, scratch that - you need to create them if you even want to finish at all. Read: 5 Ways to Create Design Standards That Work Now, here's the thing: The more data you have, the more precise your decisions can be. On the other hand, the harder it is to manage. The good news is, AEC technology has come a long way. There are now plenty of available solutions to help you deliver projects more efficiently, avoiding delays and cost overruns caused by errors and manual processes. Read: Construction Cost Overruns: Common Contractual Causes and How to Prevent Them Whether you're an interior designer putting together specbooks, an architect compiling a finishes schedule, or even an engineer completing lighting and power schedules, here are three things you can do to improve your workflow. 1. Speed Up Your FF&E and Finishes Specification Process First things first: Let's start with how you collect your data. Most designers still use spreadsheets to do this. You know the routine: Put together a punchlist, browse product websites to fill in the products, then copy and paste all the details in a spreadsheet. Read: FF&E Specification in Excel is Killing Design Firms - Even the Big Ones Images and associated documents - spec sheets, shop drawings, installation manuals, etc. - are downloaded to computers, sorted into folders, and then uploaded to shared online folders, or attached to emails, or both. It's a nightmare: It takes way too long, there are too many opportunities for manual errors, and there are not enough ways to perform checks and balances. The solution: Use a clipper that's linked to a digital materials library. When you browse a product website and find something you like, you simply open the clipper and fill in the details. You automatically assign the item to a project and collect relevant information like price, descriptions, color - and even images and documents. Read: Specify FFE, finishes, and More 4x Faster Building specbooks can be so much fun when you're not bogged down by tedious and repetitive processes. Even better, because it's linked to a digital materials library, the information you collect will be yours to keep for as long as you want. 2. Build Your Digital Materials Library As someone who has been in the industry for a while and with more than a few projects under their belt, you know that most architects go with what they already know. This means putting together finish schedules mostly means re-specifying materials that a.) have worked before; b.) come from suppliers you have relationships with; c.) both. For too many firms, though, design documentation isn't a priority - which means even though you know exactly what you want, you still have to start over and search for materials one by one. With a digital materials library, all the products you've ever specified before is at your fingertips. Read: Your Design Firm Needs a Digital Materials Library: Here are 9 Reasons Why Advanced search filters allow you to quickly zoom in on the materials you want. Adding them to finish schedules is just a matter of clicking a button. Read: Respecify Products and Materials Without Duplicating Work This is especially useful for franchise projects. You

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